



# Independent School District of Boise City



## FERPA OPT OUT FORM FOR DIRECTORY INFORMATION

(FERPA – Family Education Rights and Privacy Act of 1975, 20 U.S.C. §1232g., revised Dec. 2008)  
(Boise School District Policy #3600 – Student Records and Release of Student Directory Information)

If you do not want **photos or directory information** of your student published in yearbooks, activities programs or other District publications please complete the attached form. **If no documentation is on file with the District, it will be assumed that permission to release information has been granted.**

Directory information can be made public without the consent of parents, but **the District uses extreme discretion when releasing any information to an outside source.**

**Directory information includes:** The student’s name, parent/guardian name(s), address, telephone, e-mail, date and place of birth, **individual photo**, videos of student, grade level, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent educational institution the student has attended. Directory information is commonly used in yearbooks, activities programs, District publications, publicity and news releases. Directory information may be released to outside organizations such as companies that manufacture class rings and publish yearbooks.

**Military/Higher Education Recruiters:** Consistent with federal law, the names, addresses, and telephone numbers of secondary students (Grades 10-12) shall be released upon a request made by military recruiters and/or institutions of higher education unless parent/guardian has advised the District in writing to not release.

Return form to: *Clerk of the Board*  
*8169 W. Victory Road*  
*Boise, ID 83709*  
*(form may also be dropped off at student’s school)*

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### PLEASE DO NOT RELEASE:

\_\_\_\_\_ directory information \_\_\_\_\_ grades 10-12 directory information to military  
or higher education recruiters

### STUDENT INFORMATION:

\_\_\_\_\_  
Printed Student Name

\_\_\_\_\_  
Complete Address

\_\_\_\_\_  
School

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

**RETURN WITHIN 30 DAYS OF START OF SCHOOL OR DATE OF ENROLLMENT**  
**This release form will continue on file during a student’s enrollment with the District**