

Certified/Administrative Staff Email Notification Instructions:

All active District Certified/Administrative employees are eligible to receive email notifications for **certified/administrative** open positions.

To subscribe, follow these steps by clicking this link:

<http://www.boiseschools.org/jobs/mailings>

Enter the username and password exactly as listed below.

Username: districtstaff

Password: signmeup7

By subscribing you will automatically receive notification of all **certified/administrative** openings as they are posted on the District website.

To Apply for Certified Positions:

Certified District employees may apply by completing a Specific Position Transfer application. The transfer request form must be completed online and can be found on the District's jobs site:

<http://jobs1.boiseschools.org/winocular/apply/>

To Apply for Administrative Positions:

District employees that have an active administrative application on file will need to submit a letter of interest to employment@boiseschools.org when positions become available.

New Administrative applicants must complete an administrative application, submit a resume, and submit a letter of interest to employment@boiseschools.org , when positions become available.

TO UNSUBSCRIBE:

Enter the username and password listed above. Follow the prompts to unsubscribe. You may unsubscribe at any time.

Please email employment@boiseschools.org if you have any questions on subscription.