

WELCOME TO HAWTHORNE SCHOOL

PRINCIPAL'S MESSAGE

A special welcome to those of you that are new to Hawthorne Elementary School and a welcome back to those of you returning for another school year. The teachers and I will make every effort to provide the quality of education you desire for your child.

Please read this booklet thoroughly and communicate the information to your child. Keep it handy all year for easy reference. If you have any questions or concerns, feel free to call me. No appointment to see me is necessary, but a phone call in advance will ensure that I am not tied up or absent from the building when you come.

On behalf of the Hawthorne faculty and staff I welcome you to the 2007-2008 school year. We are confident our year at Hawthorne will be an exciting, growing, and successful learning experience. We encourage you to seize every opportunity to become involved in your child's education and be a part of the Hawthorne School family.

-Leslie Bigham, Principal

"Educating Today For A Better Tomorrow"

BOISE SCHOOL DISTRICT MISSION STATEMENT

A better tomorrow challenges us to create, deliver, and responsibly manage opportunities for all children to achieve their educational potential and become contributing citizens.

We believe learning is...

- acquiring knowledge through the process of reasoning and thinking
- continuous, inside and outside of the classroom
- lifelong
- challenging

We believe all students...

- have the ability to learn
- have unique strengths, abilities and learning styles
- can be creative problem solvers and decision-makers
- learn best when they see the relevance of the subject matter
- can make positive contributions

We believe the effective learning environment...

- encourages active participation
- recognizes mistakes as opportunities to learn
- provides respect, dignity and safety
- offers individuals opportunities to be successful
- provides access to current technology, texts and materials that support the curriculum
- emphasizes certain basic values such as honesty and responsibility
- nurtures a positive self-concept
- establishes high expectations for behavior and academic achievement
- is built on a partnership and shared responsibility among home, community and school

PHILOSOPHY

The goals and objectives of Hawthorne School shall be directed toward developing and maintaining an educational program that provides for the individuality of the student and encourages community involvement in school programs.

It shall be the express aim for Hawthorne School to influence the intellectual development of the individual toward excellence in thought and action as they relate to humanity, society and themselves.

Hawthorne School adheres to the principle that boys and girls should all attend school in an environment free from any kind of sexual discrimination or harassment. We believe there should be no limitations due to gender of our students.

We believe that all children can learn and that each child has the right to attend school without fear from other children. We will actively insure this right on behalf of all of our students. Expectations communicate far more than most of us realize. We do expect a lot from our students and we ask you to share that with us.

HAWTHORNE'S VISION STATEMENT

Hawthorne School is a community resource dedicated to learning, where all feel safe, welcome and involved. It is child and family centered while fostering academic excellence. The staff, parents and volunteers work as an accountable, collaborative team, differentiating each student's educational experience in order to meet their educational goals.

Children Learn What They Live

*If a child lives with criticism, He/she learns to condemn.
If a child lives with hostility, He/she learns to fight.
If a child lives with ridicule, He/she learns to be shy.
If a child lives with shame, He/she learns to feel guilty.
If a child lives with tolerance, He/she learns to be patient.
If a child lives with encouragement, He/she learns confidence.
If a child lives with praise, He/she learns to appreciate.
If a child lives with fairness, He/she learns justice.
If a child lives with security, He/she learns to have faith.
If a child lives with approval, He/she learns to like himself/herself.
If a child lives with acceptance and friendship,
He/she learns to find love in the world.*

- Dorothy Law Nolte

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DAILY SCHOOL SCHEDULE 2007-2008

8:15 a.m.	Staff Arrives
8:40 a.m.	First Bell
8:45 a.m.	School Day Begins
10:00 a.m. - 10:15 a.m.	1 st , 4 th , and 5th Grade Recess
10:15 a.m. - 10:30 a.m.	2 nd
10:30 a.m. - 10:45 a.m.	Kindergarten/Preschool Recess
10:45 a.m. - 11:00 a.m.	3 rd Grade Recess
11:30 a.m.	AM Kindergarten Dismissal AM Pre School Dismissal
11:45 a.m. - 12:30 p.m.	4th and 5th Grade Lunch
12:00 p.m. - 12:45 p.m.	1 st Grade Lunch
12:15 p.m. - 1:00 p.m.	3 rd Grade Lunch
12:30 p.m. - 1:15 p.m.	6 th and 2 nd Grade Lunch
12:30 p.m.	PM Kindergarten Begins PM Pre School Begins
1:45 p.m. - 2:00 p.m.	Preschool
2:00p.m. - 2:15p.m.	1 st , and 3 rd recess
2:10p.m. - 2:25p.m.	2 nd recess
2:15p.m. - 2:30p.m.	Kindergarten/4 th /5th
3:15 p.m.	Student Dismissal
3:45 p.m.	Staff Dismissal

EARLY DISMISSAL SCHEDULE -

8:45 a.m. - 10:30 a.m.	AM Kindergarten
11:30 a.m.- 1:15 p.m.	PM Kindergarten
8:45 a.m. - 1:15 p.m.	Grades 1 - 6

“The ultimate goal of discipline is to train young people to be responsible for their own actions. Responsible behavior is appropriate behavior freely chosen. Responsible behavior is cooperation that has become a habit. Being responsible for one’s own actions means that patterns of appropriate behavior have been internalized so that a person is self-directed. Individuals not only choose a socially constructive course of action, but they also see that the habitual choice of that action, as well as its consequences, belongs to themselves.”

Fred Jones

DISCIPLINE (DISTRICT PHILOSOPHY OR DISTRICT DISCIPLINE) -

The Boise School District is organized and administered for the purpose of helping each individual student reach the maximum of his/her potential. By having a consistent discipline policy, the goal of educating children can be most efficiently reached.

In short, no student shall interfere in the instructional process either by interfering with another student's right to learn or by preventing a teacher from doing his/her job.

We believe that:

1. Teachers have the right to teach and students have the right to an excellent learning environment.
2. Parents/guardians and teachers should maintain open communication, mutual support and constructive involvement.
3. Parents/guardians have a responsibility to teach their children basic rules of decency and ensure that they obey them.
4. Each building has its own discipline program fully backed by the school district administration and Board of Trustees. This program is communicated to every parent/guardian.
5. All students are required to behave in a positive manner that does not interfere physically or mentally with their own educational welfare or the educational welfare of others.
6. All students will attain a level of self-discipline that is motivated from within the student.

We will encourage positive behaviors in the following ways:

1. Special “Hawk Points” will be issued by staff members who see students displaying appropriate behaviors.
2. Students may be selected to have lunch at the monthly “Principal’s Table”
3. Individual teachers will reward students or class when appropriate.
4. Students may be selected to attend the monthly “Breakfast of Champions”
5. Classrooms can earn “Hawk Points” and choose from a menu of awards for their class.

DISCIPLINE (HAWTHORNE ELEMENTARY GUIDELINES)-

Hawthorne Elementary has made a commitment to stress the importance of using appropriate language, respecting one another and using a non-violent approach to solving conflicts.

Parents, educators and the community at large have become increasingly alarmed about the ease with which some students use violent behavior, obscene and offensive language and lack of respect toward others. Often times these actions are used to draw attention. Instead, they usually offend others. Some students have the notion that the school and the school grounds are some kind of “free zone” where everyone can exercise his/her right to hurt others without any sense of responsibility.

At Hawthorne, our staff has resolved to make an extraordinary effort to curb and prevent the use of such hurtful actions toward others.

Discipline: Discipline is not punishment. The aim of discipline is to institute and maintain satisfactory learning conditions free from distracting behavior. Based on respect and welfare for individuals and the group, discipline should develop the ideals, attitudes and habits required for life in school, home and community.

Discipline Plan - School-wide: Students are expected to follow the rules of the classroom teacher and the school handbook. The classroom teacher, special subject teacher, or duty assistant will normally handle most violations. Severe infractions including but not limited to fighting, drugs, alcohol, weapons and sexual harassment will be handled the classroom teacher and the principal. Parents may be involved in determining the most effective consequence for their child.

Students will be encouraged to be aware of the rules by:

- a) Classroom Instruction
- b) Posted Rules
- c) Written Rules given to parents and signed acknowledgement returned to the school.

Discipline Procedure: The teacher has the primary responsibility for facilitation of learning and maintaining discipline in the classroom. A teacher may exclude a disruptive student from the room, with the principal’s permission.

Discipline Plan – Hawk Points: Classrooms and students are eligible to earn “Hawk Points” while attending music, physical education, library, recess, lunch, assemblies and anywhere else in the building. Hawk Points then can be turned in to the principal for a variety of awards (pencils, stick erasers, an extra recess, an ice cream party, a pizza party, hot chocolate and a story with the principal and many more).

1. WHAT DID YOU DO?

2. WHEN YOU DID THAT, WHAT DID YOU WANT?

3. LIST FOUR OTHER THINGS YOU COULD HAVE DONE.

1. _____
2. _____
3. _____
4. _____

4. WHAT WILL YOU DO NEXT TIME?

LUNCHROOM RULES -

- * Walk in the lunchroom
- * Use quiet voices
- * Have good manners
- * Stay seated until you have been excused

- * Clean your area before leaving

OFFICE, NURSES OFFICE RULES-

- * You must have a pass to be in the office or the nurse's office
- * Keep your voice quiet
- * Remember your good manners

HALL RULES-

- * When alone in the hallways, you must have a hall pass
- * Never run in the halls
- * No loud talking or noises in any hall
- * All classes should form a line and walk in the right side of the hall
- * Students must enter and exit the building through their outside classroom doors

PLAYGROUND RULES-

- * Stay on the playground
- * Follow directions from the duty the first time
- * Use all equipment safely
- * Do not play tag around the blacktop area or on the equipment
- * Use appropriate language! No name calling or swearing!
- * No hitting, kicking, spitting or pushing
- * When the bell rings, go quickly and line up at your classroom door.

CLASSROOM RULES-

- * Raise your hand to speak
- * Follow directions the first time
- * Listen to your teacher

PLAYGROUND EQUIPMENT RULES –

- No standing on top of the monkey bars. Sitting is allowed, but you must be holding on with your hand.
- No kicking (chicken fighting) while hanging on the monkey bars.
- Do not jump off the top of the bars! Climb down.
- Do not swing or hang from the tetherball equipment or the volleyball net.

- Only go down the slide in a sitting position. Do not climb up the slide or pull on others.
- Do not throw the bark.
- No tackling, wrestling, fighting, rough play or play fighting.
- Do not bounce balls off the school. Only the tennis balls (wall ball) may be thrown against the building.
- Do not throw balls at people.
- Do not kick the balls on the blacktop or the bark area.
- Play soccer, tag football, tag and chase games on the field (grass) ONLY.
- Play jump rope, basketball, hopscotch and small games (wall ball) on the blacktop ONLY.
- No toys are allowed.
- Jump ropes are only to be used on the blacktop and only for jumping games. Do not tie the ropes to people or structures.

PLEASE REMEMBER

- Stay within the field boundaries. Stay out of the ditch! Do not play in the courtyard areas or around the classrooms.

WINTER RULES

- Stay off all snow piles!
- No sliding on the ice.
- No throwing snowballs.
- Do not throw tennis balls on the roof when it is covered in snow.

PLAYGROUND POLICY BEFORE AND AFTER SCHOOL -

1. There is no supervision on the playground before 8:15 in the morning. Please do not drop your children off or allow them to walk to school so that they arrive before that time.
2. Children must go directly home at dismissal time. Those who wish to play on the playground after school must first go home and check in with their parents so the parents will know of their whereabouts.

BEFORE SCHOOL PROCEDURES -

1. No students in the hall or gym before 8:40 a.m. unless eating breakfast, buying lunch tickets, or preparing for Safety Patrol. Students who are doing these activities should enter through the bike lock door (south door).
2. Students may enter classrooms before school **only** with teacher permission and **only** through classroom outside doors.
3. Students may enter bathrooms through outside bathroom doors between Hallway A and B.
4. Arriving bus students go directly to the playground or to breakfast.

DISTRICT AND SCHOOL POLICIES

ENROLLMENT PROCEDURE -

Two documents **MUST BE PRESENTED** upon enrollment:

1. A certified copy of the student's birth certificate.
2. An original immunization record verifying 5 DPT, 3 Polio, and 2 MMR and three HEP B (if born after 11/22/91).

VISITORS -

Students are NOT allowed to bring non-adult friends or relatives to school.

Parents/guardians are always welcome at Hawthorne Elementary School. Parents/guardians wanting to observe in a classroom should make prior arrangements with the principal and the classroom teacher. We heartily believe in parents/guardians visiting their child's room (except during testing), coming to special programs, and/or eating lunch with the children. **HOWEVER, WE DO REQUIRE ALL VISITORS INCLUDING PARENTS/GUARDIANS AND VOLUNTEERS TO GO TO THE OFFICE AND OBTAIN AN IDENTIFICATION BADGE TO BE WORN AT ALL TIMES WHILE IN THE BUILDING AND/OR OUTSIDE ON THE PLAYGROUND AT RECESS.**

Please do not expect to conference with a teacher while he/she is with students. This is not possible due to the needs of our students. Teachers have been asked to schedule non-class time for conferences.

ATTENDANCE POLICY -

Regular attendance is essential for steady learning. Days absent from school cannot be "made-up." There is no substitute for uninterrupted time between the teacher and pupil. Homework assignments or individual work cannot replace carefully planned classroom lessons by the student without the aid of the teacher. Each child is expected to be in attendance and on time each school day.

PUPIL ABSENCES -

When students are absent from school, it is necessary for THEIR SAFETY that the school be notified as soon as possible. Please call the school at (338-3450) between 7:30 a.m. and 9:00 a.m. on the day in which your child is absent. If we do not hear from parents/guardians by 9:00 a.m. we will attempt to call to discover the reason the student is absent. If we do not make telephone contact, please send a note the next day to the teacher excusing the absence. Please contact the teacher in advance when picking up your child's assignments.

PUPIL TARDIES -

Punctuality is an expression of responsibility. We encourage parents to ensure that children arrive on time for school. A child who arrives late must report to the office before entering the classroom.

RELEASING PUPILS FROM SCHOOL -

Releasing pupils from school on a regular, extended basis is discouraged. However, an occasion may arise in which it is necessary for a child to leave school for a specific reason on a specific day. On such occasions, a parent should send a note stating the specific reason for taking a child out of school. A parent or authorized person must make arrangements in the office for the child's release. The child will be sent for and excused from the school office. **Please remember to sign your child out at the secretary's desk. For safety reasons, children will need to be picked up by their parents in the office. Please do not pick your child up directly from the classroom.**

PHONE CALLS -

Except in cases of emergencies, students cannot be called from classes to accept phone calls. Please leave any messages with the secretary who will see that they are delivered to the child. Children are not allowed to call home to ask permission to stay for prior scheduled after-school activities or to visit friends. Your child needs to assume responsibility for making these arrangements with you **before** coming to school.

CHANGE OF ADDRESS OR PHONE NUMBER -

Any changes of address, telephone number, emergency reference, baby sitter or change of doctor or place of employment should be reported to the school office immediately. If there is an emergency, we must know who to contact and where. We will remind parents during the year to update current addresses and phone numbers.

MEDICATION -

The school board has a district policy regarding medication which need to be given to children during school hours. After a nurse/parent conference, medication may be left with the nurse. All medication to be given to children must be in a prescription-labeled bottle or container. All over-the-counter medications must also be in its original container. Additionally, when ANY medication is to be given at school, an authorization form must be signed by the parent, principal, and nurse. A medicine card will be kept on each student on a daily basis. This is to verify that the student has taken the medicine.

HEAD LICE -

Students suspected of having head lice should be sent to the Nurse/Health Technician's office to be examined. If lice are found, parents/guardians will be called and the students will be sent home. All of the other children in the classroom will be examined for lice. The classroom will be disinfected. After treatment the affected children may be readmitted to school.

Normally the presence of nits will not exclude the child from school. In repeated cases, however, the school may continue to prevent a child from returning to school until both lice and nits are removed. The principal will only make this decision after consulting with the director.

HEALTH, INJURY, OR ILLNESS -

We will administer simple first aid only. Your child will be cared for temporarily by a staff member or school nurse, and you will be notified. In extreme emergencies, if you cannot be located, your family doctor will be called, and your child will be taken to your doctor or to the emergency room of a hospital, unless you have given instructions to the contrary. It is extremely important that the school have the name of another party to call in case of illness or injury when you cannot be located. We must have your CURRENT HOME AND BUSINESS TELEPHONE NUMBERS, and an "emergency" name and number of a relative or family friend.

INSURANCE COVERAGE -

Even with the greatest precautions and the closest supervision, accidents can and do happen at school. They are a fact of life and a part of the growing-up process our children go through.

Parents/guardians need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school.

The school district does not carry insurance on the students. Be sure your personal family health and accident coverage is adequate. The district does make student medical insurance available to families for their individual purchase. Brochures outlining the coverage and premiums are handed out at the beginning of the school year and are available at the school office. Parents/guardians, please be prepared to pay for your child's possible medical expenses.

INCLEMENT WEATHER -

During extremely cold or wet weather, children will be admitted to their classrooms under a teacher's supervision prior to the regular bell. **PLEASE HAVE YOUR CHILD DRESS APPROPRIATELY FOR THE WEATHER AND ARRIVE AT SCHOOL AFTER 8:15 A.M.**

DRESS CODE FOR STUDENTS -

Parents have the primary responsibility to see that students are properly attired for school. School District personnel have the responsibility of maintaining proper and appropriate conditions conducive to learning.

It is school district policy that student's clothing and grooming shall be appropriate, shall not be immodest and shall not be a disruption or interference to the educational process when the student is "on any school premises or at any school sponsored activities, regardless of location."

We are asking your cooperation regarding conformity to the following district policy dress guidelines:

1. Shoes must be worn at all times (in and out of the building).
2. Hats are to be removed in the school building.
3. Clothing and tattoos shall not advocate, show, or allude to drugs, including alcohol and tobacco, controlled substances, drug paraphernalia, gangs or illegal acts. The wearing or displaying such is disruptive to the education process.
4. If there is evidence of gangs in a school, the wearing, using or displaying of any gang clothing or attire, jewelry, emblem, badge, symbol, sign, codes or other things which evidence membership or affiliation in any gang is prohibited "on any school premises or at any school sponsored activity, regardless of location."

Disciplinary action for violation of this policy may involve up to and including suspension and/or expulsion.

PERSONAL PROPERTY -

Boise Independent School District is not responsible for any property belonging to a student or any other person when such property is brought onto or left on Boise School premises.

Only those items on the school supply list or requested by the teacher should be brought to school. **Please leave personal playground equipment, toys, golf balls, tape players, camera, Walkmans, CD players, electronic games, radios, any other personal property or large sums of money at home.** No money should be left in desks or the building overnight. The school cannot be responsible for money or valuables lost or stolen.

BICYCLES, SKATEBOARDS, ROLLERBLADES, SCOOTERS -

Students in grades K-6 are allowed to ride bicycles to school. Students must be familiar with the safety standards of good bicycle riding practice. A bicycle is meant for just one person, therefore, only one person should ride on it. Bicycles are to be **walked on and off the playgrounds, to street crossings**

and across such crossings. Bicycles should be licensed and properly locked. A bicycle should not be locked to another bicycle. One bicycle - one lock. Pupils should use the bike racks that are located outside the south doors. Bicycles are to be locked inside the compound. The bicycle compound will be locked from 8:45 a.m. to 3:00 p.m. Bicycles should not be left at the school over night. We encourage all bike riders to wear safety helmets.

Skateboards, skates, rollerblades and scooters may not be used on school grounds during school hours. Like bicycles, they must be put up as soon as the student enters school grounds.

PROHIBITED ITEMS LIST -

In the interest of protecting the health and safety of all the students, the following items are prohibited at Hawthorne School:

1. Gambling devices.
2. Drugs, alcoholic beverages, narcotics, cigarettes, cigarette lighters, matches and look-a-likes.
3. Explosive devices, firecrackers, fireballs, cherry bombs, etc.
4. Weapons, guns or knives.
5. Toys which are realistic simulations of guns and knives.
6. Gang identification paraphernalia such as rags, bandannas, "dickie" belts, chains, etc.
7. Beepers, pagers or cell phones.

PROHIBITION OF GANGS AND HATE GROUPS -

Gangs, hate groups and similar organizations or groups which advocate hatred or discrimination on the basis of race, color, religion, sex, ancestry, national origin or handicap are inconsistent with the fundamental values of the educational environment of the Independent School District of Boise City. The activities of such groups and their members are prohibited on school district property and at all school sponsored functions.

Such prohibited activities include, but are not limited to: the congregation of members, the solicitation or recruitment of members, the possession of group paraphernalia and materials, the intimidation of others, the advocacy of discrimination and any other behavior, such as the wearing of gang colors or insignia and the use of language, codes and/or gestures that provoke violence or seek to advocate the purpose and objectives of such groups. Disciplinary action may include suspension or expulsion. Parents/guardians will be contacted by phone, letter or in person. The School Resource Officer (SRO) will also become involved when necessary.

PROHIBITION OF WEAPONS -

The Independent School District of Boise City has "zero tolerance" for students who bring to school weapons or other objects/substances, which are a threat to the health and safety of other students, staff members or visitors or are a disruption to the educational process. "Weapon" means anything that is commonly designed or may be used to cause injury or to put someone in fear. Possession and/or use of these objects/substances at the elementary school or at any elementary school sponsored activity without prior permission of school officials will result in the principal conducting an investigation immediately and making the determination as to whether a school resource officer is to be contacted and a complaint filed and/or if an immediate suspension is in order. Parents or guardians will be contacted by phone letter, or in person in an expedient and timely manner with detailed information regarding the incident.

TITLE IX POLICY STATEMENT -

It is the policy of the Independent School District of Boise City #1, in subscribing to and promoting the principles of equal protection under the law, that neither the Board of Trustees, nor its designated agents, will discriminate in employment or in the equal delivery of educational services and

opportunities against any person because of race, color, sex, religion, age, birth, ancestry, national origin, family relationship, personal or political patronage or handicap.

SEXUAL HARRASSMENT -

It is the policy of the Boise School District to maintain a learning environment that is free from sexual harassment. It is a violation of this policy for any employee of the district to harass a student or for any student to harass another student through conduct or communication of a sexual nature (Policies and Administrative Regulation, p. II-36).

In compliance with this policy, we adhere to the enforcement of our rules forbidding improper language on the school grounds. It is our desire that no student be subjected to language or harassment that makes him/her feel uncomfortable or unsafe. Students who believe they are being harassed should report the situation to a teacher, counselor or the principal immediately. Disciplinary action for violation of this policy may involve up to and including suspension and/or expulsion.

COUNSELOR -

The elementary school counselor is an available resource for parents/guardians, teachers and children. The counselor has developed curriculum in daily living skills, which are presented in units to all classes. Children learn such things as problem solving, communication and cooperation. Students may also see the counselor individually or in small groups. Parent education is offered to help families solve adult/child relationship problems. The Parent Education Center can be reached by calling 338-3429. Parents/guardians may contact the counselor by calling the school at 338-3450.

JUST FOR KIDS -

Hawthorne School is fortunate to have a before and after-school child care program called Just For Kids. The Boise School District now operates this program. Licensed day-care workers are employed to care for school-aged children. The program offers childcare beginning at 7:00 in the morning until 6:00 in the evening. If enough kindergarten students enroll, it will also provide care for children in the half of the day they are not attending school. There is a fee for these services. Just For Kids is located in the modular unit in front of the school on Targee. The phone number is 338-4393.

BUS POLICY -

State law provides for bus transportation for all students living 1.5 miles, or more, from school (except when a safety bus is necessary). All students eligible for busing must complete bus transportation applications.

For the safety of all children, good conduct of students riding school buses is required. When riding the bus, the students are expected to display good manners and to follow the rules and direction of the driver so every trip will be a safe one. While on the bus and being picked up, the students are under the direction of the BUS DRIVER.

Failure to abide by school bus safety guidelines could result in suspension of a student's privilege of riding the bus. Drivers will issue citations for violations, which must be signed and returned by the parents. If you have questions about bus routes or service you may call 344-5572.

HOMEWORK -

Mission: The Hawthorne Elementary Homework program serves as a valuable aid to reinforce student learning. It stimulates successful school experiences and promotes student responsibility and positive study habits. Homework enhances the communication between the school and community.

Beliefs: The teachers of Hawthorne Elementary School believe that homework:

1. is tied to the curriculum and is an integral part of instruction.
2. is used to complete unfinished classroom assignments and to prepare for tests.
3. provides preparation, practice, extension and reinforcement of classroom instruction.
4. helps in the development of responsibility and time management.
5. provides an opportunity for the home to support learning and instruction.
6. prepares the students for future school demands and later-life activities.
7. will be done on a regular basis and be an expectation of Kindergarten through Grade 6, with a developmental progression.
8. will not be an introduction of a new concept.
9. will not be used as punishment.
10. will be evaluated based on the specific purpose of the assignment.

NOTIFICATION OF STUDENT PROGRESS -

Teachers will **notify parents immediately if a student continually fails** to do his assigned work. Parents will be asked to work with students to improve his/her study habits.

PARENT-TEACHER CONFERENCES -

There will be no school on these days:

- November 8th, 9th, and 10th (Kindergarten)
- November 8th and 9th (Grades 1-6)

If a teacher feels the need to contact parents concerning a child at a time other than the scheduled conference time, you will be notified and arrangements will be made for a special conference. Parents are also invited to request conferences whenever they feel the need to talk to a teacher. We hope to promote close parent-teacher cooperation in this matter.

Report cards are issued four times a year. The first is issued at the Parent-Teacher Conference, the second is issued at the end of the first semester, the third in the spring and the fourth report card will be given out when school ends.

RESPONSIBILITIES OF PARENT/GUARDIAN -

1. Help promote, in the student, a positive attitude about school.
2. Help the student to be self-disciplined in regard to attendance, having supplies, studying and respecting the rights of others.

3. Become acquainted with student's teacher and school.
4. Share relevant information about student with school personnel, including timely information about separation, death, divorce, moves or other major changes in the family.
5. Become involved in school activities.
6. Help in classrooms or assist school personnel in activities when desirable or possible.
7. Confer with school personnel when desired or requested.
8. Take student home or provide an alternative place when removal from school becomes necessary (a cooperative effort between parents/guardians and school).

RESPONSIBILITIES OF STUDENT -

1. Accept responsibility for own behavior.
2. Use only acceptable language (no swearing, teasing or bullying).
3. Keep hands, feet and objects to self.
4. Immediately follow directions given by school personnel.
5. When moving through hallways during school hours, students will refrain from yelling or running in order not to disturb other classes in session.
6. There should be no pushing, shoving, tripping or dangerous playground behavior, which may result in injury to oneself or to others.
7. Attend class regularly and ON TIME.
8. Be prepared for instruction with book(s), pencil(s), paper, etc.
9. There will be no drugs, alcohol or weapons in this school at any time.
10. There will be no sexual harassment of other students at any time.

RESPONSIBILITIES OF TEACHER -

1. Provide for daily success in school.
2. Treat every child with dignity and respect.
3. Promote a positive attitude about self and school.
4. Be prepared with specific learning objectives and activities.
5. Attend class regularly and on time.
6. Communicate openly and frequently with students and parents.
7. Praise and encourage the growth and learning in every child.

SPECIAL SERVICES -

Hawthorne School provides the following services on a part-time basis: psychologist, nurse, speech and language pathologist, counselor, resource room teacher, reading specialist and gifted/talented facilitator. A teacher or a parent may refer students identified for these services. Placement is decided by a battery of tests administered by our school psychologist and special educators. Parents/guardians are to be notified by the classroom teacher regarding any referral made to an instructional unit outside the regular classroom. **NO TESTING OR PLACEMENT IS MADE WITHOUT THE PARENT'S/GUARDIAN'S CONSENT AND THE INVOLVEMENT OF THE MULTI-DISCIPLINARY TEAM.**

TITLE I PROGRAM-

Hawthorne students have the opportunity to benefit from instructional assistance provided by a federally funded program called Title I. Title I provides money to support additional personnel and resources to help students in reading and/or math. These funds benefit *all* students at Hawthorne.

Government studies of Title I programs show that children greatly benefit when there is a strong home-school connection. When parents and educators work together, achievement improves.

Title I guidelines require that a school receiving Title I funds have a written compact that expresses how the school and home will work together. This compact was written by a committee of parents and highlights the commitment of the staff at Hawthorne to you and your child(ren). It also outlines the ways in which you can support your child's education.

Please review the parent compact. After going over the contract with your child(ren), please have them sign it and follow up with your signature to show them your support. *Please return the signed compact to school no later than the second week of September.*

PHYSICAL FITNESS -

Physical fitness testing has long been an integral part of the Boise School District Elementary Physical Education Curriculum. In the last few years, fitness has become even more of a concern as researchers collect data establishing the unfit physical condition of our nation's children and the critical need to promote health and wellness standards among the children in our schools.

The emphasis is projected in the Physical Fitness Appraisal given to the Boise School District's elementary school children assessing acceptable health standards for fitness that children need to acquire to experience a lifetime of wellness. This appraisal will be given twice during the school year; once in the fall and again in the spring.

The regular PE program requires that each child in all grade levels participate in PE activities. If your child has a particular medical problem that warrants a doctor's release, please send written notice to your child's physical education teacher.

LUNCH AND BREAKFAST PROGRAMS -

Each student will be issued a PIN number (instead of lunch tickets) to use when they eat school meals. These numbers should not be shared with other students. We will help students remember their number and learn to enter these numbers on a special PIN pad.

The kitchen manager will be available on **MONDAY MORNINGS** before school to prepay for lunch and/or breakfast. Please prepay for a week's worth of lunches. In case of an emergency, the kitchen manager will be available for prepayment between 8:15 a.m. to 8:45 a.m. We would prefer money to be sent in check form. If you send cash, please place it in a sealed envelope with your child's name on the envelope.

LUNCH: Students.... \$1.60 Adults.... \$2.10

MILK PRICES: White.... \$.30 Chocolate.... \$.40

Free or reduced prices are available for lunch and breakfast. Applications will be sent home at the beginning of the year with each child. Please return this application to school. (Income guidelines have been changed.)

EXTRA CURRICULAR ACTIVITIES -

There will be some competitive athletic activities for boys and girls after school hours. We will furnish all the necessary PE equipment for these school programs.

SPECTATORS AT SPORTS & EXTRA CURRICULAR ACTIVITIES -

There is limited seating space in our gym and supervision is limited to the basketball coach who also is the referee. Therefore, only parents, grandparents and siblings with a parent or grandparent will be allowed to be spectators at games. Students (without a sibling on the team) will be allowed to watch games only if their parent or grandparent is at the game to supervise.

FIELD TRIPS -

You will be asked to give written permission for field trips scheduled during the year at the beginning of each school year. You will be notified at the time of each field trip as to where it will be and how the children will go. The field trip permission slip you will sign at the beginning of the year will be for all trips during that year. *Please sign and return the permission slip by the second week in September.*

FIELD TRIPS - DRIVERS AND LIABILITY INSURANCE -

Parents/guardians who drive on a field trip must sign an insurance form in the school office which signifies that he/she carries \$300,000 of liability insurance, \$300,000 per accident and \$100,000 per individual, and is willing to transport school children according to the laws of the State of Idaho. The insurance form must be signed once every school year. Each vehicle must have seat belts for each passenger.

LIBRARY -

The library is open each day from 8:15 a.m. to 4:00 p.m. The books are the student's responsibility to check out and return when due. Students will be required to pay for any lost or damaged books. The library will also be open for our students, parents and patrons from 3:15 to 4:00 p.m., Monday through Thursday. We are encouraging our students to bring their parents and enjoy our fine library. Parents and patrons may also check out books.

MUSICAL INSTRUMENTS -

Band and orchestra members are responsible for bringing their instruments to school on their scheduled class day. They are also responsible for the care of the instrument during the course of the school day. The school cannot be held responsible for lost or misplaced instruments.

SAFETY PATROL -

Hawthorne provides student patrol helpers. Sixth grade students with parent/guardian approval may serve on Safety Patrol. Certain standards in academics and conduct must be maintained in order to be a patrol member. Urge your child to respect and cooperate with these students.

These students care for the outside flag, guard school crossings and perform other assigned patrol duties. The Safety Patrol is on duty from 8:10 to 8:40 a.m. and again from 3:10 to 3:30 p.m.

TREATS AND SNACKS -

Each teacher will decide whether to allow snacks in the classroom. Depending on the lunch schedule, some teachers routinely encourage students to bring **NUTRITIOUS** snacks. Snacks will not be allowed on the playground at any time.

Birthday treats are acceptable during the last 15 minutes of the day and with prior arrangement with the teacher. *At no time may parents (or others) deliver gifts, flowers, etc. to students, nor party invitations be passed out during school hours.*

Gum chewing is not allowed in or out of the building while at school. This includes the lunchroom, playground, and during any recess.

CLOSED CAMPUS-

Hawthorne students are expected to remain on the school grounds once they arrive at school. If your child is going home for lunch regularly, one note at the beginning of the school year is sufficient. For the student who goes home on an occasional basis, please send a note each time they are going to leave the school grounds.