



3555 N. Milwaukee Boise, Idaho 83704 Phone: 854-6370

# STUDENT HANDBOOK

*2009-2010*

*Boise Schools: "Educating Today for a Better Tomorrow"*

Dear Parents,

Valley View Elementary School is dedicated to providing the very best environment possible to enable children to grow and learn academically, socially and emotionally to their maximum potential. Our ultimate goal for each child is that he/she will become a life-long learner and productive and contributing citizen. We believe this important mission requires collaboration and cooperation of teachers, support staff, parents and students. We look forward to working with you throughout the coming year as we strive to make this a successful learning year for every child.

Jerry Sloan, Principal

**Mission:**

Valley View Elementary School is a results-driven, collaborative community of educators, parents and community members working together to educate all students to be life long learners and productive citizens.

**Vision:**

Teaching And Learning Every Day

**We believe:**

- All students can learn and will be challenged to reach their full potential, in a safe learning environment.
- Students will be provided with a variety of effective, research- based instructional approaches.
- The student management system is geared toward development of self-discipline for a productive learning environment.
- Basic values of responsibility, dignity, trust, honesty, teamwork, and appreciation of cultural diversity will be modeled and taught.
- Student progress will be continually assessed, and results used to guide instruction.
- A partnership with home and school is essential to maximize student learning.

## Valley View Staff

**Principal** - Jerry Sloan  
**Secretary** – Patty Jennings

### **Grade K**

K1 – Carla Mary  
K2 – Laurie Plies

### **Grade 1**

1a – Becky Oram  
1b – Cathy Lynch  
1c – Beth Adams

### **Grade 2**

2a – Tamie O’Hare  
2b – Jennifer Thiel  
2c – Dawn Heller

### **Grade 3**

3a – Jerry Lythgoe  
3b – Lisa Cutler  
3c – Linda Marturello

### **Grade 4**

4a – Joan Harrie  
4b – Kathy Pound

### **Grade 5**

5a – Kathy Hartley  
5c – Karen John

### **Grade 6**

6a – Maria Turner  
6b –Cindy Girard

### **Gifted and Talented Classes**

4c – Sonia Krueger (grades 1-2)  
5b – Nadine Chaffee (grades 3-4)  
6c – Tara Coe (grades 5-6)

**Media Asst.** – Judy Matteson

### **Learning Resource**

Judy Sweat  
Barbara Funston

**Reading Specialist** – Tracy Korsvall

### **Special Ed. Teaching Asst.**

Loretta Wilson

Ann Griffin  
Tracey Wade

Katie Roberts  
Marsha McKinley

**Speech Pathology** -- Amber Romriel

**Physical Education** – Mike Johnson

**General Music** – Claire Armstrong

**Band** – Jon Hirtle

**Orchestra** – Brenton Viertel

**Psychologist** – Sarah Kaserman

**Counselor** – Joni Graham

**Nurse – Sarah Olsen-Smith**

**Health Technician** – Mary Heyn

**Kitchen Manager** – Remy Campbell

### **Cooks**

Pat Shibata  
Linda Morgan

**Office/Playground Support Asst.**

Kim Lay

**Library/Playground Support Asst.**

Kelli Wayne/Danene Youngblood

**Head Custodian** -- Jerry Richey

**Night Custodian** – Joan Henson

**Just For Kids Supervisor** -- Robin Wisely

## **AFTER SCHOOL**

Students are to go directly home after school unless they are remaining for a parent-approved, school-planned activity, or if they have been retained for disciplinary reasons. Parents will be notified if students are required to stay after school so that transportation can be arranged.

## **ARRIVAL AT SCHOOL**

Supervision of the playground will be provided from 8:15 until school starts. Students should stay outside except when entering the cafeteria through the back gym door to buy lunch tickets or to eat breakfast. On days with poor weather conditions students will be allowed inside the school before the bell rings.

## **BEHAVIOR MANAGEMENT**

We know that discipline is required to maintain an orderly and productive learning environment. It also helps promote the development of self-discipline as a child matures.

Each teacher will discuss classroom rules with his/her class along with positive consequences for compliance and negative consequences for non-compliance. You will receive notice of these guidelines from your child's teacher. Please discuss them with your child.

Major disciplinary violations such as physical acts of violence, brandishing weapons or other inappropriate personal property, exposing one's self or others, damaging school or personal property, acts of disrespect, threats or harassment or repetition of non-severe behavior will result in a referral to the principal.

### **Valley View School citizens show:**

- **Respect** – to show high regard for oneself and others
- **Dignity** – the state of being worthy, honored, and esteemed
- **Honesty** – fair and straightforward speech and conduct – adherence to the facts
- **Responsibility** – moral, legal, or mental accountability – reliability, trustworthiness
- **Teamwork** – work done by several people with each doing a part

### **Valley View Rules and Procedures:**

1. Treat all people and property with respect. The following are unacceptable:
  - Climbing up slides
  - Standing on bars or chains
  - Jumping from high equipment
  - Balls or ropes on equipment
  - Playing tag on equipment
  - Cherry drops from high bars
  - Tackling, rough play
  - Throwing bark, sawdust, or snow
  - Getting snow on others
  - Sliding on ice
  - Pulling on others' clothing

2. Play safely and cooperatively in designated areas.
  - No retrieving balls from over fences or parking lots without permission.
  - No students around bike racks during recesses.
  - Observe all designated activity areas.
3. End play at the bell to be on time for class.
  - Play ends when the bell rings.
  - Put equipment away and report balls over the fence.
  - Line up immediately for class.
4. Follow directions of teachers, supervisors and other Valley View staff.
5. Keep the school grounds neat and clean. Place all garbage in trash cans.
6. Students leave school grounds immediately after school and go home, unless they are remaining for approved school activity or for disciplinary reasons.
7. School supervision of the playground begins at **8:15 A.M.** and ends at **3:30 P.M.**
8. Students are expected to remain outside until bell rings (weather permitting).
9. Students are not allowed to leave the school grounds except with parent permission. In all cases, students must be signed out at the office.
10. Bikes and scooters are to be walked on school property and locked in bike rack. Rollerblades, skateboards, and “heelies” are not allowed at school.

11. Dress code:

We depend on parents’ good judgment to help children select appropriate dress for the school day. We enjoy keeping up with the latest styles and fads, but we have found that the following guidelines help keep the school atmosphere free of distractions and comfortable for all individuals. Students’ clothing and grooming should be appropriate and safe, should not be immodest, and should not be a disruption or interference to the educational process when the student is on any school premises or at any school sponsored activity, regardless of location.

Examples of inappropriate clothing include:

- Hats or other head coverings in school buildings
- Clothing, jewelry and tattoos that show or advocate drugs, alcohol, tobacco, gangs, sexually explicit materials, or illegal acts
- Gang clothing, jewelry, chains, emblems, symbols, signs, or codes which evidence gang affiliation, i.e., rags, bandannas, gang graffiti, etc.
- Low riding pants
- Short shorts, skirts and dresses (need to be at least finger-tip length)
- Spaghetti straps (Tops must have straps at least 3 fingers wide.)
- Low-cut, midriff or halter tops
- See-through tops or shirts, and those above the waist band

- Pajama attire

School officials may make exceptions for certain school related, theme activities (hat day, read-ins, etc.) Students who arrive at school with inappropriate clothing will be asked to make arrangements for more suitable clothing.

12. No toys, beepers, pagers, cell phones, CD players or other electronic devices are allowed at school.

13. Hall/School Behavior:

- Walk quietly with hands and feet to oneself.

14. Cafeteria Behavior:

- No pushing in line.
- Speak quietly with inside voice.
- Use good table manners.
- Follow dismissal procedures.

## **BUSES**

General bus rules:

- Follow directions of the bus driver.
- Sit down, and remain seated until arrival at destination.
- Do not change seats unless directed to do so by the driver.
- Keep hands and feet to yourself.
- Keep voices down--no shouting or whistling.
- Do not put hands or anything outside a window of the bus.
- No fighting or swearing.

Students not following the bus rules may be issued a bus citation.

Consequences of bus citations will be:

1. Warning from the principal, parent notified.
2. Parent notified, loss of recess and/or after school detention.
3. Parent notified, loss of bus privileges for 3 days.
4. Parent notified, loss of bus privileges for 5 days.
5. Continued misconduct may result in loss of bus privileges for the rest of the school year.

Please remember that students need to continue in attendance at school when bus privileges have been revoked.

## **CAFETERIA**

Meal Prices:

Full Price Student Lunch	\$1.90	Reduced Price Student Lunch	\$ .40
Full Price Breakfast	\$1.25	Reduced Price Breakfast	\$ .30
Adult Lunch	\$2.75	Adult Breakfast	\$1.75
White Milk	\$ .40	Chocolate Milk	\$ .40

## **DAILY SCHEDULE**

8:15 Supervision on campus for students  
8:40 Morning Bell  
8:45 Tardy Bell  
11:30 Morning Kindergarten dismissed  
12:30 Afternoon Kindergarten begins  
3:15 All students dismissed

### **Recess times**

#### **A.M. Recess:**

Grades K, 1, and 4: 10:00-10:15  
Grades 2 and 5: 10:15-10:30  
Grades 3 and 6: 10:30-10:45

#### **Lunch:**

Grade 1: 11:55 – 12:40  
Grade 2: 11:25 – 12:10  
Grade 3: 12:05 – 12:50  
Grade 4: 11:45 – 12:30  
Grade 5: 11:35 - 12:20  
Grade 6: 12:15 - 1:00

#### **P.M Recess:**

Grades K and 2: 1:45-2:00  
Grades 1, 4, and 6: 2:00 – 2:15  
Grades 3, 5: 2:15 – 2:30

Kindergarten A.M. session 8:45-11:30 P.M session 12:30-3:15

**Early release days:** School out at 1:15  
(Kindergarten 8:40 – 10:30, and 11:30 – 1:15)

## **EMERGENCY PROCEDURES**

Each facility in the Boise School District has an Emergency Response Plan that has been carefully developed for use in case of an emergency. The Emergency Response Plan for Valley View is in place to provide guidance for the participants (facility personnel, students, parents, other district employees, volunteers, visitors, substitutes or anyone else in the facility at any time) as they prepare for, respond to, and recover from emergencies or disasters. This plan is available for your inspection in our office. Over the course of the school year, students and staff will be practicing several emergency drills including a Hall Check, a Lockdown, Immediate Shelter Drill and routine Evacuation Drills (formerly known as fire drills). If you or your students have concerns or questions about these emergency drills or our school plan, please feel free to call the school.

## **HEALTH AND ATTENDANCE**

### **PLEASE CALL THE OFFICE IF YOUR CHILD WILL BE ABSENT FOR ANY REASON!**

If your child is absent from school on any day for any reason, it is your responsibility to notify the

school office. Please send a written note explaining the absence when the student returns to school. If your child needs to leave school during the day, you must also make arrangements with the office. We will be here to answer your call from 8:00 a.m. to 4:00 p.m.

Absences for reasons other than medical are discouraged, as they directly affect your child's learning. Any absences for other than medical reasons should be pre-arranged with the office. Excessive absences may result in a recommendation for retaining the child. Absences of more than nine days per semester are considered excessive. Attendance is mandatory in the state of Idaho for students starting in the 1<sup>st</sup> grade. **Attendance patterns deemed detrimental to student success may result in a referral to Ada County Juvenile Attendance Court for review.**

Our school nurse is on call in case of illness or injury. If you cannot be located and medical attention is advised, your family doctor will be called and your child will be taken to the emergency room at the hospital (unless you have given instructions to the contrary.) Aspirin or other medications are never given at school unless you have made prior arrangements with the nurse.

### **LOST AND FOUND**

Please label your child's clothing and belongings whenever possible. This will help in finding the homes for lost items. Lost and Found is located just outside the nurse's office in the hall.

### **MONEY COLLECTIONS**

Money may be collected at times for field trips, student magazines, and various projects. Students are discouraged from bringing money to school that is not required.

### **SCHOOL SECURITY**

All visitors are required to check in at the office upon arrival. Visitors will be asked to sign in, and then will be given a Visitor Identification Badge to wear while in the building. Visitors include all parents, volunteers, and substitute teachers who are in the building. Valley View is concerned for the safety of each student and your cooperation in this effort is greatly appreciated.

Weapons of any kind (toy or otherwise, including guns and knives) are not permitted on the school grounds. Students bringing weapons to school, or using objects as weapons at school, face severe consequences such as suspension or expulsion.