# Why must the parent provide emergency and health information?

State Board of Education Rules recommend that the bus driver have emergency and health information in the bus for each student. Parents should provide this information before the student rides the bus.

## **Student Behavior**

# What behavior is expected of a student while riding the school bus?

We expect all students to follow the school bus safety rules listed below:

- 1. Be on time
- 2. Sit down and remain seated
- 3. Buckle seat belt if needed
- 4. Be as quiet as possible
- 5. Listen to and obey the Driver and Assistant
- 6. No eating or drinking
- 7. No fighting or swearing

Following these rules is very important for the safety of your child and others who ride the bus.

#### How will discipline problems be handled?

Bus behavior problems are reported to the school on conduct reports filled out by the bus driver or the assistant. The Principal's Office decides what discipline action will be used to enforce safe behavior on the bus including: riding the bus training, parent conferences, detention, and suspension of bus riding privileges.

#### What if a student does not follow the bus safety rules?

Students who cannot or will not follow the bus safety rules will be suspended or have some action taken with them to ensure safety on the bus for themselves and all riders.



## **General Information**

#### Address Numbers

Please have your address number clearly visible from the street so the bus driver can easily find your home. Also, to improve safety, please leave an outside light on during darkness.

#### Sidewalks

Clean sidewalks of snow and ice to make the movement of your child to and from the bus safer and easier.

#### **III Students**

If your child becomes ill at school and needs to go home, the school will contact you to arrange transportation home. The school bus cannot transport an ill child home during the school day. If there are any other special concerns or problems that might preclude a bus ride for your child, these should be discussed with the school and proper arrangements made in advance.

# When will buses arrive in the morning and depart in the afternoon?

The school day for special needs students starts and ends at the same times as other students attending the same school. Check with the teacher or principal for individual school's start and end times. Buses may drop students at the schools a maximum of 30 minutes before school begins. Supervision will be provided by the school. Buses are scheduled to pick up students at dismissal times, however, arrival up to ten minutes after dismissal time may be acceptable depending on the reason for the late arrival.

#### **Questions and Concerns**

If parents have additional questions or concerns about special education transportation, they may call the school Principal's Office, the Special Education Office, the School District Transportation Office, or First Student.

## **Resource List - Contacts**

School Principal's OfficeFirst Student (Bus Co.)(208) 854-5230District Transportation Office(208) 854-4167District Special Ed Office(208) 854-4143



# 2019-20 Special Needs Transportation Information



Coby Dennis, Superintendent Lisa Roberts, Deputy Superintendent

Area Directors: Debbie Donovan - Boise Quadrant Becca Anderson - Borah Quadrant Dr. Teri Thaemert - Capital Quadrant Brian Walker - Timberline Quadrant

Dr. Betty Olson, Special Education Administrator

Lanette Daw, Transportation Supervisor

Larry Fielding, Manager, First Student

July 2019

## **Special School Bus Route Information**

The Boise Public School District is committed to providing appropriate transportation for students receiving Special Education Services. The following regulations have been developed to clarify communication between school staff and parents. We request that you review this information carefully. If you have questions please call the Special Education Office as listed on the back of this pamphlet.

#### Do all Special Education students ride on Special Buses?

No. Special transportation will be provided for students who need it because of their disability or the location of their program. The Transportation Department arranges curbto-curb bus service for students who need it. Students living on dead end streets may be asked to meet the bus at a nearby corner. Otherwise, Special Education students will ride the regular school bus or walk to school or to an established bus stop.

### When will my child's bus ride start?

Every effort is made to arrange transportation as quickly as possible. It can take up to 10 working days for school bus rides to be arranged. When the Special Education Supervisor assigns a student to a program two weeks or less before school starts, it may not be possible to provide bus transportation by the time school starts. Parents may be asked to transport their child for a maximum of two weeks.

### If I move, will my child ride the same bus?

An address change may require a bus route change. Bus route changes may take up to 5 working days and can be arranged only through the Principal's Office and the Special Education Supervisor. Parents should call the Principal's office in advance to report the moving date, new address, and phone number. If you move to a new school attendance area, the student's needs will be reassessed, and the school site possibly changed.

# Can my child be picked up or dropped off at an address other than their home?

Bus routes can only allow for one address for the pick-up and one address for the drop-off, five days a week. One day changes cannot be made. Try to keep the childcare address close to home.

# Can the bus pick-up and drop-off time change from day to day?

Yes. Special Education school bus routes and schedules vary according to the needs of each student riding, the number of students riding, traffic conditions, etc. Allow for a 5 to 10 minute leeway both morning and afternoon.

# What if my child uses a wheelchair or other special equipment?

Lift-equipped buses are provided to transport nonambulatory students. All wheelchairs must be well maintained and must have a wheel locking device in working order and also a lap belt. Electric wheelchairs must be equipped with the gel-type batteries for safety reasons. Some mobility devices are not appropriate for safe transportation on a school bus. Special arrangements may be necessary before transportation can begin.

## School Bus Driver and Bus Assistant Responsibilities

### What are the school bus driver's responsibilities?

School bus drivers are professional drivers with special training. They work for the school district through a bus company. They are responsible for driving the bus safely, transporting the students, staying on schedule, and reporting problems to the school.

### What are the school bus assistant's responsibilities?

The school bus assistant works with the driver to be sure all students are safe on the bus. They secure seat belts, wheelchairs, necessary supports, maintain discipline, and see that students stay in their seats. They seek emergency medical help when needed. If there is no bus assistant, the driver performs the duties of the assistant.

### Are there bus assistants on every special bus?

No. Bus assistants are provided only where they are most needed.

# Can a bus assistant come to the door to pick-up and drop-off a student?

No. Bus assistants can only work with students in the area in and around the bus. They cannot assist a student beyond the curb.

## **Parent Responsibilities**

#### What are the parents' responsibilities?

Have your child fully clothed, toileted and ready at the bus stop 5 minutes before pick-up time. Tight routing does not allow time for buses to wait or blow the horn. In order to remain on time for other students, drivers are instructed to wait no more than two minutes for the child to come to the bus. Accompany your child to the curb. If your child will not be riding for more than three days, call the bus company so the bus driver can skip your stop. If you do not call in, bus service will be stopped whenever a student fails to ride for 3 consecutive days. To restart service call First Student. It may take up to 5 working days to restart service. Notify the appropriate Special Education Supervisor in advance if your address, phone number or childcare arrangements change.

### If my child misses the bus, can it come back?

No. The driver cannot come back because of traffic and the need to pick up other students on time. Transport your child to school as quickly as possible.

### What are the parents' responsibilities at drop-off time?

If it has been determined that your child needs to be met at drop-off time by a responsible person, please be at the bus stop 5 minutes before the bus is scheduled to drop-off your child. Students whose parents are not home or are not met by a responsible person will be returned to their school if it is still open. If the school is not open, and parents cannot be reached to pick up the child, the child will be taken to Child Protection Services or the police will be contacted.

### How can a parent help to make the school bus safe?

Teach your child the school bus safety rules and appropriate bus riding behavior.

### What if my child is on medication?

Parents are responsible for transporting any student medication to or from school. <u>Medication cannot be transported on the school bus</u>.

